

The Prince William Chapter of the Izaak Walton League of America

Dear Member,

This handbook has been prepared to provide information to members of the Prince William County Chapter. It contains the Constitution and bylaws of this Chapter; also, the rules and regulations for use of the Archery Ranges and the Rifle & Pistol Ranges. Hopefully, this handbook will prove to be helpful and enhance your enjoyment of the facilities.

The Prince William County Chapter is a family-oriented chapter, and encourages not only the use of the recreational facilities, but also the regular monthly Chapter meetings. It is through your active participation that the Chapter fulfills its aims and goals as "Defender of the soil, woods, air, waters, and wildlife". The monthly meetings keep members informed as to the issues that affect all of the citizens of Prince William County, the Commonwealth of Virginia, and the United States of America.

The recreational facilities and activities provided by the Chapter are provided for the enjoyment of our members and their families. These activities provide an opportunity to enjoy nature, and educate you about our environment.

It is essential that our members and their families obey the rules and regulations that your officers and directors have enacted to promote the safety, health, and welfare of all members.

If you have any questions about any part of this handbook, please feel free to contact any Chapter officer or director.

Enjoy your Chapter,

Ronney Fowler, President
Prince William Chapter, IWLA

**Constitution
Of the
Prince William Chapter
Of
The Izaak Walton League of America**

Organized in Manassas, Virginia
On the 13th day of September 1946
Replaced Charter and amended on
May 25, 2011

Article I – Name

The name of this organization shall be the Prince William County Chapter of the Izaak Walton League of America.

Article II – Co-Ordination

This Chapter shall be a local subdivision of the National Organization known as The Izaak Walton League of America; and the Constitution and bylaws of this Chapter shall at all times in principle and purpose be in strict accordance with the National Constitution and bylaws of The Izaak Walton League of America. In the event of inconsistencies between the Constitution and bylaws of this Chapter and those of the National Organization, the latter shall control.

Article III – Objects

The objects of this organization are:

- a. To conserve, maintain, protect and restore the natural resources of the United States of America, including particularly but not exclusively, forest, soil, air, waters and wildlife.
- b. To promote means and opportunities for the education of the public with respect to such resources and the enjoyment and wholesome utilization thereof.

Article IV – Powers

The powers of the Prince William County Chapter of The Izaak Walton League of America shall be to perform such acts as may be necessary or proper to carry out the objects of this Chapter.

Article V – Membership

Any person of good character, vouched for by two members of the League or three character references in good standing, who comply with the admission requirements of the League, shall be eligible for membership in The Izaak Walton League of America.

Article VI – Dissolution

In the event the Prince William County Chapter becomes inactive or ceases to operate and function as a Chapter of The Izaak Walton League of America, and its Charter has been revoked, all assets of the Chapter shall be applied and distributed as follows:

- a. All liabilities and obligations shall be paid and satisfactorily discharged.
- b. All assets held by the Chapter upon condition requiring return of transfer as a condition of this dissolution shall be returned in accordance with such requirements.
- c. No part of the assets of this Chapter shall inure to the benefit of any member, officer or director of the Chapter.
- d. The remaining assets shall be transferred or conveyed to the State Division of such Chapter, if such division exists, or if such State Division does not exist, then the remaining assets shall be transferred and conveyed by the Chapter Treasurer to The Izaak Walton League of America, National Office.

Article VII – Board of Directors

Section 1. The Board of Directors shall consist of the officers of the Chapter; the President, the First vice-president, the Second vice-president, the Secretary, the Treasurer, and the immediate Past President, and four Directors at-large. The President shall be the Chairman of the Board.

(a.) In the event that the immediate Past President is unable to serve or to hold an office of the Chapter, there shall be elected a Director at-large.

(b.) That by a two thirds vote of the Chapter membership; one Director Emeritus may be elected, and shall hold office for his lifetime, and shall be a member of the Board of Director.

Section 2. The Board of Directors shall be elected by the members of the Chapter in the month of June of each and every year, and shall hold office for a term of one year beginning in September following such election and until their respective successors are elected and shall have qualified.

Section 3. In case of any vacancy among the directors for any reason, the remaining directors, by vote of a majority thereof, may elect a successor to hold office for the unexpired portion of the term.

Section 4. A majority of the Board of Directors shall constitute a quorum for the transaction of business.

Article VIII – Officers

Section 1. The officers shall be a President, a First Vice-President, a Second Vice-President, a Secretary and a Treasurer.

Section 2. The duties of the officers shall be declared in the By Laws.

Section 3. Nominations for officers will open in June, with elections to be held in August. Officers will take their respective office at the September meeting of each and every year.

Article IX – Bylaws

Bylaws, not inconsistent with this Constitution, shall be enacted by the members.

Article X – AMENDMENTS

This Constitution may be amended at any regular meeting of the members, or special meeting called for that purpose, by a two-thirds vote of the total authorized vote threat, provided written notice setting forth the proposed amendment has been mailed to each member at least one week before such meeting.

IWLA PLEDGE

To strive for the purity of water, clarity of air,
and the wise stewardship of the land and its resources:

To know the beauty and understanding of nature;
and the value of wildlife, woodlands and open spaces;

To the preservation of this heritage and to man's sharing in it,
I pledge myself as a member of the
Izaak Walton League of America.

Prince William County Chapter of The Izaak Walton League of America

Bylaws

Originally enacted September 13, 1946, and amended at various times until June 23, 1993 when the Board of Directors of the Prince William County Chapter of The Izaak Walton League of America submitted to the general membership of the Chapter a completely revised BYLAWS, and provided that they were to be acted upon by the general membership in total or in part for adoption and ratification or reactions, pending future amendments adopted as provided in the new BYLAWS. The general membership adopted the revised BYLAWS on May 25, 2011.

Article I – Membership Dues

Section 1. **Active Members.** Any person who resides in the County of Prince William or the incorporated cities thereof, or is a resident of a surrounding jurisdiction meeting the requirements of Article V –MEMBERSHIP – of the Constitution of the Prince William County Chapter of The Izaak Walton League of America, and who remits a one (1) time \$100.00 initiation fee and the annual membership dues shall be eligible for membership in the Prince William County Chapter of The Izaak Walton League of America.

(A) Any person admitted to membership in accordance with the above Section shall be entitled the right to vote and enjoy the privileges of the Chapter, in accordance with the rules of the Chapter.

(B) Any person meeting the requirements of Article V, in the event of his/her absence, may extend by proxy the right to vote to any member in good standing and has taken the oath.

Section 2. Chapter Family Membership: That a husband and wife of a family meeting the requirements of Article V, of the Constitution of the Chapter shall be eligible for membership in the Chapter by remitting the annual membership dues as provided for in Article I, Section 5. of these Bylaws. Lawful husbands and wives complying with the requirements of this section shall be each entitled to the right to vote and all the privileges of the Chapter as active members.

A. Consenting Adult Members: Wherein an active member has a consenting adult arrangement by friendship, family style or martial contract, upon approval that adult would pay one half (1/2) of the Chapter annual dues and the State Division and National Dues. The initiation fee would be required of any adult under these provisions.

B. Any person who is a child of an active member as defined in Article 1, Section 1, and meeting the requirements of Article V, of the Constitution of the Chapter shall be eligible for membership in the Chapter pursuant to Article I, Section1. without remitting the \$100 initiation fee, provided he/she becomes a member with one year after reaching his/her eighteenth (18) birthday or his/her twenty-third (23) birthday if the said child is a full-time student of an educational institution.

- Section 3. **Student Members.** Any person not having reached their eighteenth (18) birthday or any person not having reached their twenty-third (23) birthday, and is a full-time student of an educational institution, after having met the requirements of Article V, Section 1. of the Constitution of this Chapter, and having remitted one fourth (1/4) of the amount of active membership dues, shall be eligible for student membership in the Prince William Chapter of The Izaak Walton League of America.
- (A) Members under this Section shall not be entitled to the right to vote or member privileges or the use of the property unless accompanied by an adult sponsor of the Chapter as provided in Article I, Section 1. of these bylaws.
- Section 4 **Classes of Membership.** The Board of Directors may from time to time provide for other classes of membership, as it deems necessary.
- (A) **Life Member Emeritus.** A Life Member Emeritus recipient must have been a member of the Prince William County Chapter for at least ten (10) years, and must have been a former recipient of the Chapter **WALTONIAN OF THE YEAR AWARD** or the spouse of a former Waltonian of the Year recipient. NO FURTHER STATE, NATIONAL, or CHAPTER DUES shall be required of the Life Member Emeritus. The Chapter shall pay any State and National dues of the recipient. A Life Member Emeritus recipient continues to be eligible to vote and hold any office. That beginning in the year 1981, only one (1) award of Life Member Emeritus shall be given per year thereafter, if there are any eligible candidates.
- (B) **Spouse of Life Member Emeritus.** The spouse of a Life Member Emeritus may become an active member as defined by Article 1, Section 1. of these Bylaws by remitting annual membership dues of \$1.00 plus half (1/2) of the State and National dues as would be required for Chapter Family Members. No initiation fee, as provided for in these Bylaws, shall be required of the spouse of a Life Member Emeritus.
- Section 5. **Dues.** The annual membership dues shall be set by a majority vote of the membership qualified to vote at the September Chapter meeting of each year. Members not paying their annual dues by March 31st of each year, shall be required to comply with Article I, Section 1. of these Bylaws before reinstatement in the Chapter.
- Section 6. **Holding of Office.** Only active members shall be eligible to hold office and vote at meetings.
- Section 7. **Improper Conduct.** Any member who, by his/her conduct, violates the ethics of any of the rules of this Chapter or of the National organizations, may be expelled from membership, by vote of the Board of Directors at a meeting, provided the accused has been given at leave seven (7) days notice of the proposed action, and is given an opportunity to be heard before the Board.
- Section 8 **Forfeit of Interests.** Any member whose connection with this Chapter shall be severed by resignation, death, expulsion, or otherwise, shall forfeit all interest in any funds or property belonging to this Chapter.
- Section 9. **Membership Limit.** The Prince William Waltonian Center, Inc., and the Prince William County Chapter of The Izaak Walton League of America, have set a two hundred (200) member limit. A Chapter Family Membership is one membership for two persons, therefore, any combination of Chapter Family Memberships and Non-chapter Family Memberships not to exceed two hundred will comply with the two hundred membership requirement.
- Section 10. **Facilities Use.** There will be a nonrefundable fee, set by the Board of Directors, for non-club members for use of the facility. This fee will be for use up to six (6) hours and shall exclude Boy Scouts, Girl Scouts, 4-H Groups, and other youth groups.

Article II – Meetings

- Section 1. **Chapter Meetings.** Regular chapter meetings of the Prince William County Chapter shall be held Monthly, at Brentsville, Virginia on the fourth (4th) Wednesday, 8 p.m.
- Section 2. **Special Meetings.** Special meetings of the Chapter may be called at any time by the President or a majority of the Board of Directors, or not less than one-fifth (1/5) of the active members, by mailing a written or printed notice stating the time and place of such meeting, at least five (5) days before the time of such meeting.
- Section 3. **Quorum.** Eight (8) members shall constitute a quorum at any meeting, regular or called, in accordance with Article, II, Section 2. of these Bylaws.

Article III – Board of Directors

- Section 1. **Board Meetings.** The Board of Directors of the Prince William County Chapter shall be held at Brentsville, Virginia on the fourth (4th) Wednesday of each month at 7 p.m.
- Section 2. **Special Meetings.** Special meetings of the Board of Directors shall be held at the call of the President or at the request of a majority of the members of the Board. Special meetings shall be held on not less than twenty-four (24) hours verbal or written notice provided that all Board members are notified.
- Section 3. **Quorum.** A majority of the Board of Directors shall constitute a quorum for transacting business.

Article IV – Officers

- Section 1. The officers of this Chapter shall be elected to hold office for a term of one (1) year; or until their successors are elected and have been certified qualified by the Board of Directors at its first meeting after the annual election of directors each year.
- Section 2. Only active members shall be eligible to hold office.
- Section 3. The **President** shall be the Chief Executive Officer of this Chapter. It shall be the duty of the President to preside at all meetings of the Chapter and of the Board of Directors, and to perform such other duties as ordinarily pertain to his/her office.
- Section 4. The **Vice Presidents** (1st Membership & 2nd Building and Grounds) shall, in the absence of the President, perform the duties of the President, and such further duties as shall be assigned to them by the Board of Directors or the President.
- Section 5. The **Secretary** shall keep an accurate record in permanent form of all business transactions and shall perform such other duties as may be prescribed from time to time by the Board of Directors.
- Section 6. The Treasurer shall be entitled to receive all money owed to the Chapter; he/she shall deposit such money in the manner hereinafter prescribed; he/she shall annually account for the same to the Chapter, and at such further times as requested by the Board of Directors. Upon retirement from office he/she shall turn over to his/her successor all funds in his/her possession belonging to the Chapter.
- Section 7. The duties of all other **officers and agents** shall be such as determined by the Board of Directors.

Section 8. The **Board of Directors** of the Chapter may at any time by a majority vote ask for, demand, receive, and accept the resignation of any office, director, member or employee of the Chapter, and upon his/her or their refusal to tender such resignation or resign, the majority of said Board of Directors may dismiss him/her from office, declare said office vacant and elect his/her successor.

Section 9. If a permanent or temporary vacancy occurs during the year in any one or more of the above officers or directors, for any reason, the Board of Directors at any regular or special meeting may elect a successor or successors who shall hold office for the unexpired term in respect of which such vacancy occurred.

Article V – Committees

Section 1. The President, with the consent and approval of the Board of Directors, shall appoint such standing and special committees as the Board of Directors shall direct. The President shall be ex-officio member of all committees.

Section 2. The Standing Committee to be known as the Prince William Archers shall be responsible for the establishment, operation, and maintenance of field archery course and archery programs. All Prince William Archery members must be a member of the Prince William County Chapter of the Izaak Walton League of America.

Section 3. A Standing Committee to be known as the Prince William Rifle and Pistol Club shall be responsible for the establishment, operation, and maintenance of a rifle and pistol range. All Rifle and Pistol Club members must be a member of the Prince William County Chapter of the Izaak Walton League of America, in good standing.-

Article VI – Finances

Section 1. The fiscal year of the Chapter shall begin on the first (1st) day of January and end on the thirty-first (31st) day of December each year.

Section 2. All funds of the Chapter shall be deposited by the Treasurer or upon his/her order, in the name of the Chapter, in such bank or banks as may be designated by the Board of Directors.

Section 3. All disbursements shall be by check, signed by such persons as the Board of Directors may designate.

Section 4. A thorough audit shall be made at least once each year by a committee designated by the Board of Directors, and submitted at a regular meeting of the Chapter.

Article VII – Rules and Regulations

Section 1. All rules and regulations of the Chapter shall be approved by the Board of Directors.

Article VIII – Amendments

Section 1. These Bylaws may be altered, amended, or repealed at any regular or special meeting of the members called for the purpose, by a majority vote of the total authorized active members present.